

Sherbrooke Rangers Junior Soccer Club

abn: 31 297 730 752 Secretary (David) : 0409803710 inc. no: A000 3343J

MATCH DAY PROCEDURES FOR MEN'S AND LADIES TEAMS

MEN'S TEAMS

1. Match Day General.

Your team manager's bag should contain the following items for match day :

- A. **Match Ball VCSA Supplied and approved** to be supplied to referee for every match both home and away.
- B. **Goalkeeper gloves.**
- C. **Goalkeeper top** which will come with shirts but is best kept in Managers bag as goalkeepers may differ each week.
- D. **Emergency Kit.** (Should have whistle in for referee)
- E. **Captains Armband.**
- F. **Passports** for every player (Mens & Ladies VCSA)
- G. **Voting Slips** for Best & Fairest
- H. **Match Cards and Referee Match reports** (Copies Enclosed)

2. Match Day VCSA League Mens Only.

- A. **Match Cards** filled in with players names and shirt numbers cross off those not playing and ensure maximum of 16 left.
- B. **Match Card, passports and match ball** to be supplied to referee before the match. (Match ball required for both home & away games)
- C. Ensure **First Aid Kit** is placed at the half way line.
- D. Distribute voting slips to all players and collate in envelope with match details listed on the front. Votes to be counted and results passed on to committee for Trophy presentations at End of Season Dinner Dance.
- E. Results of home matches to be emailed to VCSA before 8.00pm Saturday. **Note:** If no official referee present, acting ref to fill in match report form and club to send off to VCSA.

Special Notes:

1st Team On Saturday

If your first team playing on Saturday corner flags and nets will need to be put up and lines remarked unless Juniors have been playing beforehand.

Last Team on Saturday

If your last team playing Saturday you will be required to bring in nets and corner flags. Ensure match reports are collected and either passed on to Secretary the same day or posted. Ensure results will be emailed through to VCSA

MATCH DAY PROCEDURES FOR MEN'S AND LADIES TEAMS

LADIES TEAMS

1. Match Day General.

Your team manager's bag should contain the following items for match day :

- A. **Match Ball VCSA Supplied and approved** to be supplied to referee for every match both home and away.
- B. **Goalkeeper gloves.**
- C. **Goalkeeper top** which will come with shirts but is best kept in Managers bag as goalkeepers may differ each week.
- D. **Emergency Kit.** (Should have whistle in for referee)
- E. **Captains Armband.**
- H. **Passports** for every player (Mens & Ladies VCSA)
- I. **Voting Slips** for Best & Fairest
- J. **Match Cards and Referee Match reports** (Copies Enclosed)

3. Match Day VCSA League Ladies Only.

- A. **Match Cards** filled in with players names and shirt numbers cross off those not playing and ensure maximum of 16 left.
- B. **Match Card, passports, Referees Match report** and match ball to be supplied to referee before the match. (Referees match report and match ball for home games only). **Please Note:** No passport means they can't play regardless of the circumstances.
- C. For home games referees match report to be **mailed off to VCSA** before Sunday 6.00pm. All home teams can combine their reports and send off together if it can be organized.
- F. Distribute voting slips to all players and collate in envelope with match details listed on the front. Votes to be counted and results passed on to committee for Trophy presentations at End of Season Dinner Dance.
- D. Results of home matches to be **emailed in to VCSA** before Saturday 8.00pm. All home teams can combine their results and send off together if it can be organized.
- G. Ensure a **referee** has been organized for the match.

Special Notes:

1st Team On Saturday

If your first team playing on Saturday corner flags and nets will need to be put up and lines remarked unless Juniors have been playing beforehand.

Last Team on Saturday

If your last team playing Saturday you will be required to bring in nets and corner flags. Ensure match reports are collected and either passed on to Secretary the same day or posted. Ensure results will be emailed through to VCSA

